

## EMSAWEST - EDMONTON WEST ZONE SOCCER ASSOCIATION (EWZSA) REFUND POLICY - 2023 OUTDOOR SEASON

This policy applies to the 2023 Outdoor season only and applies to refunds of community fees paid to EMSAwest/EWZSA.

Our Premier/Cub program, Warriors, have their refund policy – please refer to their website.

EMSAwest does not transfer registration fees to other soccer associations or EMSA Zones – our cancellations fees below will apply.

## **REFUND DEADLINES & CANCELLATION FEES - NO REASON REQUIRED**

- Up to March 12th: Fees paid less credit card processing fee if applicable
- March 13 April 5<sup>h</sup>: \$50 cancellation fee
- April 6 April 30<sup>th</sup>: \$100 cancellation fee
- May 1<sup>st</sup> to the end of the season: 100% non-refundable

The EMSAwest/EWZSA Board of Directors will consider refund requests on a prorated basis, including zone costs, for the following reasons:

<u>Medical</u>: any illness which prevents a player from <u>completing</u> the indoor season (medical documentation required)

<u>Injury</u>: any injury which prevents a player from <u>completing</u> the indoor season (medical documentation required)

<u>Extenuating Circumstances</u>: any other reason which prevents a player from completing the indoor season (letter from the parent explaining the reason required)

Exceptions to this policy: If the season has been cancelled by EMSAmain, fees will be prorated less EMSA and Zone costs.

## PROCEDURE FOR REQUESTING A REFUND

Refund requests must be submitted by email (accounts@ewzsa.com) from the parent/guardian to the EMSAwest/EWZSA.

The request must include the following:

- Player name, date of birth, gender & address -
- Parent/Guardian name, phone number and email address -
- Reason for the refund request -
- Documentation from a medical professional if the request is for medical reasons or injury.

EMSAwest/EWZSA

accounts@ewzsa.com